

# TransLink Management Group and TransLink Operating Group

**2004-10-25 14:00:00.0**

The TransLink Management Group and the The TransLink Operating Group shall undertake activities necessary for the efficient and effective operation of the TransLink fare payment system.

*This agenda was updated 2005-05-23 17:31:11.0. It is accurate to the best of our knowledge at that time.*

For assistance, please contact Mike Lee, [mlee@mtc.ca.gov](mailto:mlee@mtc.ca.gov), 510.817.5812

---

## **Roll Call**

1.

**Action:** Confirm Quorum

**Minutes ? Meeting of October 4, 2004\***

2.

**Action:** Approval

## **Report of the Chair**

*The Chair will report on TransLink®-related activities.*

3.

**Presented by:** S. Schroeder, BART

**Action:** Information

## **TransLink® Contract Manager Report**

*Ms. Cheng will report on overall project status.*

4.

**Presented by:** J. Cheng, MTC

**Action:** Information

## **Finance Committee Report\***

5.

**Presented by:** A. Carey, Muni

## **BART Handheld Card Reader Site Preparation Funding**

- a. *Ms. Carey will request approval of site preparation expenditures for BART stations to accommodate handheld card readers in an amount not to exceed \$564,543, to be*

---

*performed by the Bay Area Rapid Transit District and its contractor. Funding will come from the site preparation line item in the TransLink® capital budget.*

**Action:** Approval and Refer to TMG

**BART Add Value Machine Site Restoration Funding**

- Ms. Carey will request approval of site restoration expenditures at BART stations for the removal of add value machines in an amount not to exceed \$258,089, to be performed by*
- b.** *the Bay Area Rapid Transit District and its contractor. Funding will come from the contingency line item in the TransLink® capital budget.*

**Action:** Approval and Refer to TMG

**Revised TransLink® Capital Budget**

- Ms. Carey will request approval of a revised TransLink® capital budget that*
- c.** *includes projects funded by Regional Measure 2 and other changes previously approved by the TOG and TMG.*

**Action:** Approval and Refer to TMG

**Design Review and Implementation Committee Report\***

- 6.** **Presented by:** A. Carey, Muni

**Change Order 53, AC Transit Remote Switch**

- Ms. Carey will request approval of Change Order 53, AC Transit Remote Switch, in an amount not to exceed \$488,101, to be funded from the Phase II Design Changes*
- a.** *line item in the TransLink® capital budget; the work will be completed within 283 calendar days of execution of the change order.*

**Action:** Approval and Refer to TMG

**Change Order 54, Touchscreen Panel PC Ticket Office Terminal**

- Ms. Carey will request approval of Change Order 54, Touchscreen Panel PC Ticket Office Terminal, in an amount not to exceed \$260,476, to be funded from the Phase II Design*
- b.** *Changes line item in the TransLink® capital budget; the work will be completed concurrently with Phase 2.2.*

**Action:** Approval and Refer to TMG

**Schedule Committee Report**

- 7.** *Mr. LaBonte will review the updated Mandatory Milestones Table and provide a status report on the approved baseline project schedule.*

---

**Presented by:** G. LaBonte, BART

**Action:** Information

**CONVENE CLOSED SESSION**

**1. Call to Order**

**2. Roll Call**

**The TransLink® Operating Group (TOG) will meet in closed session pursuant to Government Code Section 54956.9(b) and (c) to confer with counsel regarding**

**3. anticipated litigation involving one or more members of the TOG: significant exposure to litigation pursuant to subdivision (b), and/or initiation of litigation pursuant to subdivision (c).**

**ADJOURN CLOSED SESSION AND RECONVENE REGULAR MEETING**

**8. Announcement of Closed Session Action(s)**

**9. Public Comment/New Business**

**10. Adjournment/Next Meeting**

---

**Next meeting**

2004-11-08 14:00:00.0

Santa Clara Valley Transportation Authority

3331 North First Street

Room B104, Building B

San Jose, California

---

If you have any questions about this agenda, please contact MTC Staff, Mike Lee, at 510.817.3212.

\* Attachments sent to committee members, key staff and others as appropriate. Copies will be available at the meeting.

\*\* To be distributed later to committee members, key staff, and others as appropriate. Copies will be available at the meeting.

Public Comment: The public is encouraged to comment on agenda items at committee meetings by completing a request-to-speak card (available from staff) and passing it to the committee secretary or chairperson. Public comment may be limited by any of the procedures set forth in Section 3.09 of MTC's Procedures Manual (Resolution No. 1058, Revised) if, in the chair's judgment, it is necessary to maintain the orderly flow of business.

Record of Meeting: MTC meetings are tape-recorded. Copies of recordings are available at

---

nominal charge, or recordings may be listened to at MTC offices by appointment.

Transit Access to 300 Lakeside Drive: BART to 19th Street Station. AC Transit buses: #11, #35X, #36X, #59, #N, #NL. For more detailed transit information go the web site <[transit.511.org](http://transit.511.org)>.

Parking at 300 Lakeside Drive: Metered parking is available on the street. Paid public parking at building lot and adjacent lots.